



Training Brochure 2024

Types of Training

At Amtivo, we pride ourselves on being experts in ISO training. Our comprehensive training programmes cover everything from ISO implementation to internal auditor training, as well as ISO training tailored specifically for your business needs. Our expert trainers deliver professionally designed courses to help you maximise the benefits of ISO certification for your organisation. With Amtivo, you can ensure your team is equipped with the knowledge and skills necessary to excel in ISO standards, driving continuous improvement and operational excellence.



In-House Training

In-house training is delivered in your company premises to your team exclusively. By delivering a training course in-house, our trainers can answer specific questions related to your company and tailor aspects of the course that are directly relatable to your team.



Live Remote Training

Live remote training courses are delivered through a video call with screen sharing capabilities.

Training attendees are from various different companies. They are usually limited to ten people per course, to ensure everyone has the opportunity to engage and be included in discussions.



eLearning Training

eLearning training courses are available for people to learn at their own pace, online.

Our courses have been created by ISO industry training experts, to ensure that we deliver the highest quality training services.



Upcoming Dates

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Standard	Course Name	Date	Duration	
ISO 27001	ISO 27001:2022 Advanced Risk and Implementation Training	1st - 3rd Oct	3 days, 9:30am-5pm	Learn More
ISO 50001	ISO 50001:2018 Implementation Training	8th - 9th Oct	2 days, 9:30am-5pm	Learn More
ISO 9001	ISO 9001 Internal Auditor Training	29th - 30th Oct	2 days, 9:30am-5pm	Learn More
ISO 27001	ISO 27001:2022 Lead Auditor Training	29th - 31st Oct	3 days, 9:30am-5pm	Learn More
ISO 50001	ISO 50001:2018 Lead Auditor Training	21st - 22nd Nov	2 days, 9:30am-5pm	Learn More



ISO 9001 Training Courses

ISO 9001:2015 Awareness - 1 Day

Understanding the requirements of a standard can be daunting, especially if you're new to quality management systems. ISO 9001:2015 emphasises the involvement of leaders and managers, making it the perfect time to participate in ISO 9001:2015 Awareness training.

Delivered remotely and designed for simplicity, this course provides essential knowledge for both newcomers and those seeking greater awareness of ISO 9001:2015.

Course content

- Introduction to ISO 9001:2015
- Quality Management Principles - Customer Focus, Leadership and Engagement of People, Process Approach, Improvement, Evidence-based Decision Making and Relationship Management
- Risk-based thinking, PDCA Cycle and the Process Approach
- Major differences between ISO 9001:2008 and ISO 9001:2015
- Clause 4 – Context of the organisation
- Clause 5 – Leadership
- Clause 6 – Planning
- Clause 7 – Support
- Clause 8 – Operations
- Clause 9 – Performance evaluation
- Clause 10 – Improvement

Learning outcomes

- The definition of what a Quality Management System (QMS) is
- The 7 Quality Management Principles that provide the foundation for ISO 9001:2015
- The key differences between ISO 9001:2008 and ISO 9001:2015
- An understanding of clauses 4-10 in the standard including context of the organisation and the roles and responsibilities of leadership

[Find Out More](#)



ISO 9001:2015 Internal Auditor - 2 Days

Our Internal Auditor training course is designed to provide individuals with the skills and knowledge to plan and conduct internal Quality Management System (QMS) audits against the requirements of ISO 9001:2015.

Course content

- Introduction to management system auditing and ISO 19011:2018
- The principles of auditing
- Risk-based thinking, PDCA cycle and the process approach (ISO 9001:2015)
- The audit process
- Audit roles and responsibilities
- Initiating, preparing and conducting audit activities
- Evidence gathering and interview techniques
- Audit reporting
- Corrective action

Learning outcomes

- The duties and skills required of an auditor
- How to plan, conduct and report an audit in accordance with ISO 19011:2018
- Techniques to assist the auditor to gather and interpret objective evidence and to conduct the audit
- The relationship between clauses of ISO 9001:2015

[Find Out More](#)



ISO 14001 Training Courses

ISO 14001:2015 Internal Auditor - 2 Days

Our Internal Auditor training course is designed to equip individuals with the skills and knowledge necessary to plan and conduct internal Environmental Management System (EMS) audits in accordance with the requirements of ISO 14001:2015.

Course content

- Introduction to management system auditing and ISO 19011:2011
- The principles of auditing
- Risk-based thinking, PDCA cycle and the process approach
- The audit process
- Audit roles and responsibilities
- Initiating, preparing and conducting audit activities
- Evidence gathering and interview techniques
- Audit reporting
- Corrective action

Learning outcomes

- The duties and skills required of an auditor
- How to plan, conduct and report an audit
- Techniques to assist the auditor to gather and interpret objective evidence and to conduct the audit
- The relationship between the clauses of ISO 14001:2015

[Find Out More](#)



ISO 22301 Training Courses

ISO 22301:2019 Workshop - 2 Days

Our two-day ISO 22301:2019 workshop comprehensively covers all aspects of the certified ISO 22301:2019 Business Continuity Management System (BCMS) objectives. This workshop offers a more interactive and educational approach compared to standard training courses. Upon successful completion, delegates will gain a thorough understanding of the framework needed to plan, establish, implement, operate, monitor, review, maintain, and continually improve a BCMS.

Course content

- Basis for considering business continuity
- Current organisation structure
- Scope of BCMS
- Objectives and policies
- Resources
- Building a documented system
- Structure of the system
- Testing the system
- Management review of the system

Learning outcomes

- Flexibility during disruptions
- Competitive advantage
- Organisational improvement through regular internal audits, objectives and policies
- Legal and regulatory compliance
- Cost-savings for your organisation

[Find Out More](#)



ISO 27001 Training Courses

ISO/IEC 27001:2022 Introduction - 1 Day

This training course will give delegates a greater understanding of an ISO/IEC 27001:2022-certified Information Security Management System (ISMS). This course is a one day online, interactive, facilitated course specifically designed to foster and develop a foundational and practical understanding of Information Security.

Course content

- Key information security, cyber security and Information Communications Technology (ICT) security technology with explanations and definitions
- Data privacy (Including data protection and GDPR)
- The “New Normal” of working remotely, and what security we should be considering
- Beware of the “socials” of information security engineering and media
- Introducing information security measuring and best practice standards
- Online open-book, multi-choice knowledge test
- Internal audits
- How to improve your ISMS

Learning outcomes

- This course has been specifically designed so that individuals working within or beyond the proposed ISMS scope can understand the fundamentals of what information security is all about
- Maintain optimum client delivery levels
- Strengthen your internal management
- Reputational management

[Find Out More](#)



ISO/IEC 27001:2022 Lead Auditor - 3 Days

Our ISO/IEC 27001:2022 Lead Auditor course is tailored for professionals auditing an ISMS and security controls. It covers ISO 19011 auditing techniques and all sections of the new ISO/IEC 27001:2022 standard, including risk assessments and business continuity, to support continual improvement.

Our trainers are ISO 27001 Lead Auditors with extensive experience across various sectors, including government and leading SaaS, IaaS, and PaaS providers.

The course provides participants with a deep understanding of audit methodology, enabling them to audit any information security system, particularly ISO/IEC 27001:2022 ISMS.

Course content

- The “solid foundations” of audit and auditing (terms, definitions, classifications, types and principles)
- A team-based, practical approach to establishing, implementing and managing an effective internal audit function fully complying with the requirements of ISO/IEC 27001:2022 > “9.2 Internal audit”
- Facilitated review of “Additional course resources (“27001 auditor toolkit”)
- Executing an audit within an audit programme
- Documents

Learning outcomes

- Critically understand the key concepts of evidence-based audit management and information security auditing in particular
- Critically understand how best to plan, implement and manage an internal audit function for an ISMS specifically designed to meet the requirements of ISO/IEC 27001:2022 for either certification or compliance purposes
- Critically understand how best to plan, implement and manage an internal audit function for an information security management system specifically designed to meet the requirements of ISO/IEC 27001:2022 for either certification or compliance purposes

[Find Out More](#)

ISO/IEC 27001:2022 Transition - 1 Day

ISO 27001:2013 was updated by ISO and released in October 2022. As a result of this update, we're running a number of ISO 27001:2022 one-day transition courses to support ISMS Managers and information security professionals in their knowledge and understanding of the critical differences between ISO/IEC 27001:2013 and ISO/IEC 27001:2022, the transitioning requirements, and potential approaches to efficient and effective transition implementation.

All training materials are professionally created by the trainers to enable attendees to get the greatest benefit possible from our courses.

Course content

- Workshop introduction and context
- ISO/IEC 27001:2013 versus ISO/IEC 27001:2022
- Conformity Assessment Bodies (CABs)
- Requirements for transitioning from ISO/IEC 27001:2013 to ISO/IEC 27001:2022 within your organisation
- Course evaluation and close

Learning outcomes

- Understand the key differences between ISO/IEC 27001:2013 and ISO/IEC 27001:2022
- Understand Conformity Assessment Bodies (CAB) ISO/IEC 27001:2013 to ISO/IEC 27001:2022 transitioning requirements
- Understand how best to plan, implement and manage a transition project to migrate an existing ISO/IEC 27001:2013-conformant ISMS (certified or uncertified) to an ISO/IEC 27001:2022-conformant ISMS

[Find Out More](#)



ISO/IEC 27001:2022 ISMS Champion - 1 Day

The aim of this specialised workshop is to deepen participants' practical knowledge and understanding of the ISO/IEC 27001:2022 standard and its workplace implementation, supporting ongoing effective execution, improvement, and potential expansion.

This workshop combines facilitated review presentations, discussions, exercises, and activities, focusing on participant-centred investigation and knowledge development.

Course content

- Workshop introduction, critical review of the ISO/IEC 27001:2022 standard and relevant ISO international codes of practice and review of the current status of the workplace ISO/IEC 27001:2022 certified ISMS
- Implementing and maintaining an ISO/IEC 27001:2022 ISMS (understanding the context and current status of the ISO/IEC 27001:2022 ISMS)
- Practical hints and tips for implementing and maintaining an ISO/IEC 27001:2022 ISMS
- Online "ISMS Champion" open book exam
- Workshop review and close

Learning outcomes

- This course involves a blend of facilitated review presentations, discussions, exercises and activities with participant-centred investigation and knowledge development
- Critically understand the concepts, principles, aims, processes, and challenges of ISO/IEC 27001:2022
- Critically understand how to plan, implement, and continuously improve an ISO/IEC 27001:2022 certified ISMS

[Find Out More](#)



ISO/IEC 27001:2022 Risk Management - 1 Day

Our ISO/IEC 27001:2022 Risk Management training course focuses on information security controls and their application in risk management. This innovative course covers risk management concepts, aims, and processes as defined in ISO 31000:2009, aligning them with best practice controls essential for an ISO/IEC 27001:2022 ISMS.

Our trainers are industry experts in information security, each an ISO 27001 Lead Auditor with extensive experience auditing organisations of various sizes and sectors, including governmental bodies and industry leaders in SaaS, IaaS, and PaaS.

Learning outcomes

- Gain a critical understanding of ISO 31000 risk management concepts
- Learn to build an information security risk management process, compliant with the ISO 27001:2013 standard
- Acquire the ability to reduce the risk of an information security breach within any organisation
- Develop a risk register as defined by international best practice
- Attain the skills to create a set of bespoke controls for any business or organisation

[Find Out More](#)



ISO/IEC 27001:2022 Advanced Risk and Implementation - 3 Days

Our ISO/IEC 27001:2022 Advanced Risk and Implementation training course is a comprehensive three-day programme designed for industry professionals and consultants responsible for ensuring information security within their organisations. This course integrates both our implementation training and risk management workshop.

Course content

- Introduction to information security
- Context and planning
- Physical security and HR security
- Information security policy and organisation
- Compliance
- Supplier relations
- Communications security
- Operations security
- Access control
- Asset management
- Three pillars of an ISMS
- Performance evaluation and monitoring
- Information security risk management workshop
- Documents

Learning outcomes

- What information security is and what an Information Security Management System (ISMS) entails
- How to implement an ISMS by using ISO/IEC 27001:2022
- Learn to protect information in your organisation using the standard, develop HR security guidelines, and establish supplier relationship security protocols
- Gain a critical understanding of ISO 31000 risk management concepts, build a compliant information security risk management process, and develop a risk register according to international best practices
- Acquire the skills to reduce the risk of information security breaches and create bespoke controls for any business or organisation

[Find Out More](#)



ISO/IEC 27017:2015 Cloud Data Protection Introduction - 1 Day

This one-day course covers ISO/IEC 27017:2015, an extension of ISO 27001 for cloud services. This standard provides guidance on controls specific to cloud computing for both users and providers of cloud services.

Our expert trainer will offer an overview of the key requirements and benefits for certified Information Security Management Systems (ISMS), discussing how to address cloud computing controls and protect personal data in compliance with regulations like GDPR.

Course content

- Learn what ISO 27017:2015 certification is and what it covers
- Discuss how will it help your organisation
- Understand how to secure your cloud data within the confines of ISO 27017
- Take away guidance and best practices for the controls based around ISO 27001

Learning outcomes

- How to easily include ISO 27017:2015 measures into your certified-ISMS
- Clarify the roles and responsibilities for both service providers and users
- How to implement controls on cloud computing
- How to reduce risk to your organisation
- How to provide a framework to demonstrate GDPR compliance

[Find Out More](#)



ISO/IEC 27018:2019 PII Cloud Security Introduction - 1 Day

ISO 27018:2019 establishes commonly accepted control objectives, controls and guidelines for implementing measures to protect Personally Identifiable Information (PII) in accordance with the privacy principles within ISO 29100 for the Public Cloud Computing Environment.

Course content

- How to establish commonly accepted control objectives, controls and guidelines
- Implementing measures to protect Personally Identifiable Information (PII) in accordance with the privacy principles within ISO 29100 for the Public Cloud Computing Environment

Learning outcomes

- Inspire trust in your business, provide greater reassurance to the public that personal data and information is protected
- Reduce the risk of adverse publicity due to data breaches
- Reduces risks
- Ensures that regulations protecting data are adhered to

[Find Out More](#)



ISO/IEC 27701:2019 (PIMS)

Introduction - 1 Day

ISO/IEC 27701:2019 provides requirements and guidance for establishing, implementing, maintaining, and improving a Privacy Information Management System (PIMS) as an extension to ISO/IEC 27001:2022. It sets control objectives, controls, and guidelines for integrating a PIMS into an existing ISO/IEC 27001:2022 certified Information Security Management System (ISMS), helping organisations embed robust data privacy elements.

To adopt ISO 27701, organisations must first have a certified ISO 27001 ISMS. This course is ideal for

Course content

- ISO/IEC 27701:2019 requirements
- Guidance for establishing, implementing, maintaining and continually improving a PIMS
- Implementing a PIMS extension to ISO/IEC 27001 and ISO/IEC 27002
- Specifying PIMS-related requirements
- Guidance for PIMS controllers and processors responsible for PII processing

Learning outcomes

- Inspires trust in your business, providing greater reassurance to stakeholders that personal data and information is protected
- Enhances an existing ISMS directly aligned with PII to demonstrate compliance with GDPR
- Reducing the risk of adverse publicity due to data breaches
- Clarifies roles and responsibilities within your organisation
- Supports compliance with privacy regulations
- Protects your organisation's reputation

[Find Out More](#)



ISO 45001 Training Courses

ISO 45001:2018 Internal Auditor - 2 Days

We offer a comprehensive three-day Internal Auditor training course covering all aspects of auditing the ISO 45001:2018 standard. This course equips participants with the skills and knowledge needed to successfully plan and execute an internal audit programme for this standard.

Participants will review the sections of ISO 45001:2018 with practical tips on auditing individual clauses. The course goes beyond the principles of auditing, providing a detailed understanding of audit methodology to enable participants to audit any Occupational Health and Safety Management System

Course content

- Audit preparation
- Determining compliance with the ISO 45001
- Interview technique
- Following audit trails
- Documenting evidence
- Participants will get a full briefing on
- Audit preparation
- Determining compliance with the ISO 45001
- Interview technique
- Following audit trails
- Documenting evidence

Learning outcomes

- Gain a critical understanding of best practice in audit methodology
- Understand the process based approach to auditing on ISO 45001
- Get a detailed knowledge of the differences between the clauses on ISO 45001 and the older OHSAS 18001 standard
- Learn how to conduct, prepare conduct and categorise the findings of an internal audit
- Learn how to identify non-conformances and ensure that appropriate corrective action is undertaken
- Gain detailed knowledge of how to audit against the specific sections of ISO 45001

[Find Out More](#)





ISO 50001 Training Courses

ISO 50001:2018 Implementation - 2 Days

Our updated ISO 50001:2018 Implementation training course reflects current approaches to cost reduction using Energy Management Systems (EnMS). This course is designed to provide a step-by-step guide to implementing an EnMS, equipping participants with the knowledge and confidence to design and implement an EnMS within their organisation.

Benefits of ISO 50001 training

- Increase the effectiveness of your current or new EnMS
- Reduce environmental impacts from energy use
- Measure energy performance to show success
- Provides a framework for your entire organisation
- Identifies opportunities to continuously improve performance
- Significantly improve time effectiveness for your organisation's EnMS

Learning outcomes

- Understand the internal and external benefits of having an EnMS
- Understand the management system elements of ISO 50001
- Effectively implement EnMS within a busy organisation
- Knowledge and understanding of the ISO 50001 EnMS standard
- Fund projects and deliver targeted energy savings
- Measure, calculate and sustain those savings

[Find Out More](#)



ISO 50001:2018 Lead Auditor - 2 Days

Discover the best practices for auditing an Energy Management System (EnMS) in accordance with ISO 50001:2018 requirements. Since 2016, numerous organisations have pursued ISO 50001 certification to cut costs, reduce environmental impact, boost business efficiency, and comply with legislation such as ESOS and SI 426. Our comprehensive two-day course equips you with the essential skills to effectively audit a management system against ISO 50001:2018 standards.

Course content

- ISO 50001: The standard and the auditor
- The principles of auditing
- Conducting the audit
- Audit Report and follow-up
- The audit team and managing the audit

Audit Techniques – Tips

- Documentation Review and audit preparation activities
- Auditing energy policy in the organisation
- Auditing energy aspects and their significance and impact
- Auditing legal obligations and compliance
- Auditing the Improvement culture and programmes
- Auditing resources, awareness, communication training and competence
- Internal audits, corrective and preventative action
- Auditing operational control and process management

Learning outcomes

- How to plan an internal audit against ISO 50001:2018
- The principles of auditing
- How to conduct corrective actions on ISO 50001:2018
- After action reporting and audit review techniques

[Find Out More](#)



ISO 50001:2018 Building Energy Champion - 1 Day

We offer a specifically designed one-day Building Champion training course based on ISO 50001:2018.

Course content

- Context of energy in Ireland and buildings in particular
- Building technology and terminology
- Awareness raising amongst staff
- Action plan to communicate same
- Communications calendar to sustain campaign over time
- Ensure participants will be able to raise awareness of energy efficiency
- Conduct action plan with regards to energy efficiency

Learning outcomes

- How to efficiently manage energy usages within your building
- Awareness greater awareness of energy costs
- How to create an Energy Action Plan

Who should attend

- Energy team members who need to act locally with a plan integrated into ISO 50001, and sustainability programs
- Those with responsibility for ISO 50001/14001, CSR implementation and Management with regards to buildings

[Find Out More](#)



ISO 50001:2018 Transport Energy Champion - 1 Day

We offer a specifically designed one-day Building Champion training course based on ISO 50001:2018.

Course content

- How to prepare and conduct effective energy audits in transport
- Changes in requirements for top management – leadership
- Supporting tools to identify and quantify opportunities for energy savings changes in technical requirement – energy review
- Prioritise them into energy action plans, monitor, report and verify results
- Changes in requirements for the competence
- Eco-driving is covered and the ECOfeet platform is demonstrated
- Tools to quantify fuel and CO2 savings in car and van feets are provided
- Participants will be able to manage fuel and vehicle performance

Learning outcomes

- Participants will be able to manage fuel and vehicle performance using the principles of ISO 50001:2018

Who should attend

- Energy Team members with a background in transport or energy who need to integrate transport into ISO 50001, sustainability programs, or do manage transport internally or externally
- Those with responsibility for ISO 50001/14001, CSR implementation, or a need to comply with the Energy Efficiency Directive 2012 (ESOS)

[Find Out More](#)



ISO 50001:2018 Climate and Carbon Budget Training - 1 Day

This is a one-day training course on climate and carbon budgeting based on the ISO 50001:2018 energy standard and the Government Climate Action Plan.

Course content

- Understanding the context and language of carbon and emissions landscape
- Understanding our energy related carbon budget and the carbon reporting
- Knowing the principles of energy related emissions and understand how they feed into GHQ reporting
- Understand where to start and how to use energy related emissions to focus efforts accordingly
- Critically understand how best to plan, Implement and manage emissions to meet the requirements of ISO 50001:2018 for either reporting, certification or compliance purposes (including measuring and verification)

Learning outcomes

- What carbon emissions are
- How carbon emissions are measured
- How to reduce your carbon emissions
- How to set and maintain a target for emission reductions

Who should attend

- Energy team members who need to act locally with a plan integrated into ISO 50001, and sustainability programs
- Those with responsibility for ISO 50001/14001, CSR implementation and management with regards to buildings

[Find Out More](#)



GDPR Training Courses

GDPR Compliance Training - 1 Day

Our GDPR and ISO Compliance training course equips your organisation with the essential knowledge and tools to effectively navigate GDPR regulations and align with ISO standards. This ensures robust data protection and privacy while minimising compliance risks and operational costs.

By the end of the course, delegates will have a comprehensive understanding of GDPR, the rights of individuals, and the repercussions of non-compliance.

This course is ideal for employees, managers, and directors responsible for managing personal data.

Course content

This one-day course will deliver the skills and knowledge to enable participants to successfully implement GDPR in alignment with ISO 27001:2022 and ISO 27701:2019, including:

- GDPR – the basic principles
- The cost of non-compliance
- Data protection governance
- Embedding data protection by design and default into your organisation
- Data protection information management through ISO 27001:2022 and ISO 27701:2019

Attendees will be provided with the practical ability to ensure that their organisation is:

- Implementing, maintaining, and continually improving privacy information in line with GDPR

Learning outcomes

- The clear understanding of your legal compliance
- Trust in your organisation's brand and reputation
- Reassurance to stakeholders that PII and information are protected
- Identification and reduction of risk of non-compliance to GDPR
- Consolidation of your existing ISMS, evidencing compliance with GDPR

[Find Out More](#)



About us

Our philosophy

At Amtivo, our brand philosophy is rooted in integrity, authenticity, collaboration, agility, and precision. We value honesty, and aim to provide a clear and transparent path to certification for our customers. By fostering a supportive environment, we enable collective success and proactively seek opportunities for innovation and improvement. Our commitment to delivering outstanding customer service and demystifying the certification process supports our aim to deliver excellence in every aspect of our work.

Why you should choose us

As part of the Amtivo group, we have access to global resources and expertise to help businesses excel. Our auditors are trained to the highest standards, and we invest in the latest technologies to help our clients and our employees to work effectively and efficiently.

- **We are accredited:** We have undergone independent assessments to demonstrate our compliance with international requirements, such as UKAS, INAB, and APMG, to deliver high-quality certification services that are recognised globally.
- **Gold Feefo Award:** We have been recognised with the prestigious Gold Feefo Award for our exceptional service and customer satisfaction for our training courses. This accolade reflects our commitment to providing a high-quality service and meeting the highest standards of client satisfaction.
- **Ongoing support:** We offer a telephone and email helpdesk where you can get support during office hours (Monday to Friday, 9am - 5pm).





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